

VILLAGE BOARD OF TRUSTEES
PUBLIC HEARING AND REGULAR MEETING
OCTOBER 16, 2018

Nelson opened the meeting at 6:00 PM. Board members had been given the agenda and supporting documents, and notices were posted. Nelson pointed out the Open Meeting Law Act posted on the wall of the Board Chambers. Answering roll call: Nelson, Peterson, Hartshorn and Custer. Also present: Toni Rupe, Steve Anderson, Brian Roland, Stacy Robak, Alex Shackleton, Ron Thompson, Mariah Thompson, Roman Thompson, Chris Vasa, Brian Ubben and Joan Lindgren.

Chairman Nelson appointed Toni Rupe to fill the Board vacancy of Jean Sklenar's term to December 2020. Discussion held. Voting Yes to Nelson's appointment were Peterson, Hartshorn and Custer. No: none. Motion carried. Rupe took the oath of office and took her seat at the Board table.

Hartshorn moved to approve the September 18, 2018 minutes as presented. Peterson seconded. Voting Yes: Hartshorn, Peterson, Custer and Nelson. No: none. Abstain: Rupe. Motion carried.

Solid waste bids from Ron's Rolloffs, Waste Connection and Roadrunner Transportation were reviewed. No bids were received from First Choice or Ashland Disposal. Ron Thompson of Ron's Rolloffs, Stacy Robak and Alex Shackleton of Waste Connection, and Chris Vasa of RoadRunner Transportation were present to answer questions. Discussion was held.

Nelson moved to table the solid waste bid selection until next month. Hartshorn seconded. Voting Yes: Nelson, Hartshorn, Custer, Rupe and Peterson. No: none. Motion carried.

Sidewalk repairs were tabled to later in the meeting.

Mosquito abatement was discussed. Information from other towns was reviewed. The Board will continue to research and plan for next year.

Roland reviewed 1) price of culvert for at 2nd & Beech, 2) The generator for the water tower has been repaired, 3) Waiting on parts for the new truck to set up sander, 4) Old truck broke down, 5) Salt was received, 6) Plows have been put on the trucks, 7) Issues at sewer plant resolved, 8) Samples at well are clean, 9) Water fountain at park froze over the weekend, 10) Closing park restrooms, 11) Updating water meter list and maps, 12) Wahoo coming to camera areas of sewer for sewer study.

Steve Anderson reviewed the police report. Outdoor storage in the final draft of the Zoning Ordinance was reviewed. Theft at the maintenance yard and another property was reviewed. Nelson will look in to security camera's that Raymond Central may have coming available.

Brian Ubben was present to review the building inspector report. Sidewalk repair was discussed, and information will be drawn up for review. Accessory buildings and carports were discussed and further information will be obtained.

The Treasurer's Report was reviewed. **Nelson moved to accept the Treasurer's Report, as presented. Hartshorn seconded. Voting Yes: Nelson, Hartshorn, Custer, Peterson and Rupe. No: none. Motion carried.**

Claims were reviewed. **Peterson moved to approve the claims, as presented. Nelson seconded. Voting Yes: Peterson, Nelson, Hartshorn, Custer and Rupe. No: none. Motion carried. The approved claims are as follows: AFLAC \$432.72/ins; Ameritas Life \$51.78/ins; Aqua-Chem \$159.45/wat; Blue Cross & Blue Shield \$2,812.09/ins; Card Services \$208.37/st, prk, gen, sew, wat; Carquest \$117.91/sew, prk; Cash \$26.59/sew, wat, gen; Ceresco 60+ \$102.00/reimbursement; Baker & Taylor \$230.25/gen; Bomgaars \$66.11/st, wat; Delta Dental \$228.65/ins; Cather & Sons Construction \$42,790.15/str; Electric Pump \$794.40/sew; Erickson & Brooks \$3,060.00/gen, str, wat, sew; Fastenal \$325.45/str; FES \$75.00/gen; First Bankcard \$68.00/lib; Frontier Coop \$1,446.28/st, pol, wat, sew, prk, gen, fire, lib; Hydro Optimization & Automation Solutions \$558.75/sew; Jackson Services \$138.63/uniforms & mats; Kelly Supply \$59.94/sew, wat; Kriha Fluid Power \$128.74/wat; Menards \$118.13/prk, wat, sew, st; Midwest Labs \$125.20/sew; Nebraska Forest Service \$52.50/wat; Olsson Associates \$74.00/st; One**

VILLAGE BOARD OF TRUSTEES
PUBLIC HEARING AND REGULAR MEETING
OCTOBER 16, 2018

Call Concepts \$20.73/wat, sew; OPPD \$5,139.06/electricity; Prague Insurance \$1,053.00/insurance; Raymond Central Post Prom \$100.00/gen; Regan Casserly \$55.31/dep refund; Sam's Club \$154.06/lib; Sandry Fire Supply \$1,393.80/fire; Sandy Tvrdy \$215.00/janitor; Schwarz Paper Co \$79.85/gen; Simons Home Store \$53.01/sew; Three Rivers Clerks Association \$10.00/gen; U.S. Post Office \$70.00/postage; Verizon \$189.33/phones; Wahoo Auto Parts \$67.57/st; Wahoo/Waverly Adv \$227.71/gen; Wahoo Metal Products \$186.00/sew; Windstream \$388.74/phones; Waste Connections \$4,555.40/gar; Zee Medical \$47.850/sew, gen; Payroll Liabilities: American Funds Investments \$539.76; United States Treasury \$4,515.98; Other Payroll Liabilities \$727.40; Payroll \$16,067.77

The Library report was reviewed. Nelson moved to approve the Library report as presented. Peterson seconded. Voting Yes: Nelson, Peterson, Hartshorn, Custer and Rupe. No: none. Motion carried.

Nelson reviewed the 2nd & Pine Street culvert plans are to tearing out the street and replacing the entire culvert soon.

The Street Subcommittee will meet to discuss a street project for the budget year.

Compost site security was mentioned.

The Clerk shared the possible sale of the Sid Dillon building, That Place closing, the Village's keno license being refunded, Greg Sanford asking about a drag strip. Sanford will be asked to attend the November meeting.

Hartshorn moved to approve the Fire Department report as presented. Peterson seconded. Voting Yes: Hartshorn, Peterson, Custer, Nelson and Rupe. No: none. Motion carried.

Ordinance 2018-6 now comes on for third reading. AN ORDINANCE OF THE VILLAGE OF CERESCO, SAUNDERS COUNTY, NEBRASKA, TO AMEND CHAPTER 4, VEHICLES AND TRAFFIC, AND IN PARTICULAR, ARTICLE 2 PARKING, SECTION 4-225, PROHIBITED PARKING, SUBPARAGRAPH A. BY ADDING THERETO THAT THERE SHALL BE NO VEHICULAR PARKING ON MAIN STREET, ON BOTH SIDES, FROM U. S. HIGHWAY 77 TO PRECINCT ROAD;

WHEREUPON, Chairman Nelson moved that said Ordinance 2018-6, regarding the no parking on both sides of Main Street, be approved by its third reading and its title agreed to. Board Member Custer seconded this motion.

The Chair instructed the Clerk to call the roll for the vote thereon. The Clerk called the roll and the following was the vote on this motion. Yeas: Nelson, Custer, Peterson and Rupe. Nays: none. Abstain: Hartshorn.

WHEREUPON, the Chair declared that a majority of the members of the Board having voted in the affirmative for the passage and approval of said Ordinance No. 2018-6, the Chair declared Ordinance No. 2018-6 to have been duly passed and adopted as an Ordinance of the Village of Ceresco, Saunders County, Nebraska, and the Chair subscribed his name thereto, and the Clerk attested said signature of the Chair by subscribing his name thereto and affixing thereon the seal of the Village of Ceresco, Nebraska. The Chair then instructed the Clerk to publish Ordinance No. 2018-6 in the manner required by law, within fifteen (15) days after passage.

WHEREUPON, the Chair announced that the introduction of Resolution 2018-8 was now in order.

Resolution 2018-8 was introduced by Chairman Nelson and is set forth in full as follows, to wit:

VILLAGE BOARD OF TRUSTEES
PUBLIC HEARING AND REGULAR MEETING
OCTOBER 16, 2018

A Resolution limiting the purchasing authority of certain Department heads and personnel of the Village of Ceresco.

WHEREAS, the Village of Ceresco adopts an annual budget and the Board of Trustees approves all claims drawn on the Village Treasury, and

WHEREAS, at times Village Employees in the Village are unsure as to whether or not they should have advanced approval before ordering supplies and equipment including budgeted and non-budgeted items, and

WHEREAS, the Village of Ceresco wishes to adopt this Resolution to clarify and set forth certain policies governing the advanced ordering of supplies and equipment.

THEREFORE, BE IT RESOLVED, it shall be the policy of the Village of Ceresco that for smaller purchases, goods and services can be purchased without the necessity of using the bid requirements with the following authorities.

Department Subcommittees (usually consisting of the first and second Board of Trustee) shall have authority to make purchases or contract for services up to \$500.00. Purchases or contracts in excess of this amount shall be required to be voted on by the Village Board at a public meeting.

- Further the Maintenance Subcommittee will have authority to make purchases and contract for services up to an amount of \$2,500.00 for items falling under the scope of Village maintenance. Purchases or contracts in excess of this amount shall be required to be voted on by the Village Board at a public meeting.
- The Maintenance Supervisor shall have authority to make purchases or contract for services up to \$500.00 for items falling under the scope of the Village Maintenance Department. For purchases or services over \$500.00 and up to \$2,500.00 the Maintenance Subcommittee has authority to authorize. Purchases or contracts in excess of this amount shall be required to be voted on by the Village Board at a public meeting.
- The Clerk shall have authority to make purchases or contract for services up to \$250.00 for items falling under the scope of the Clerk or Treasurer duties. For purchases or services over \$250.00 and up to \$700.00 the Chairman has authority to authorize. Purchases or contracts in excess of this amount shall be required to be voted on by the Village Board at a public meeting.
- The Library Board and Librarian shall have authority to make purchases or contract for services up to \$250.00 for items falling under the scope of the Library. For purchases or services over \$250.00 and up to \$700.00 the Chairman has authority to authorize. Purchases or contracts in excess of this amount shall be required to be voted on by the Village Board at a public meeting.
- The Police Chief shall have authority to make purchases or contract for services up to \$250.00 for items falling under the scope of the Police Department. For purchases or services over \$250.00 and up to \$700.00 the Chairman has authority to authorize. Purchases or contracts in excess of this amount shall be required to be voted on by the Village Board at a public meeting.
- The Fire Chief shall have authority to make purchases or contract for services up to \$1,500.00 for items falling under the scope of the Fire Department. For purchases or services over \$1,500.00 and up to \$3,500.00 the Chairman has authority to authorize. Purchases or contracts in excess of this amount shall be required to be voted on by the Village Board at a public meeting.

BE IT FURTHER RESOLVED, whenever possible, The Village shall purchase goods and services from local vendors provided the cost for the goods and services is competitive. All purchases should be made

using responsible business practices, obtaining competitive pricing, considering quality, suitability, delivery, and service.

VILLAGE BOARD OF TRUSTEES
PUBLIC HEARING AND REGULAR MEETING
OCTOBER 16, 2018

Discussion held.

WHEREUPON, Board Member Hartshorn moved that said Resolution No. 2018-8 be approved. Chairman Nelson seconded this motion. No further discussion was required.

The Chair instructed the Clerk to call the roll for the vote thereon. The Clerk called the roll and the following was the vote on this motion. Yeas: Hartshorn, Nelson, Rupe, Custer and Peterson. Nays: none.

WHEREUPON, the Chair declared that the Motion having been approved by a majority of the votes cast, said Resolution 2018-8 is approved and adopted.

SENND was tabled.

Nelson moved to approve the street closing for the trunk or treat on Friday, October 26th from Beech Street to Spruce Street on 2nd Street from 3:30 PM to 8:00 PM. Peterson seconded. Voting Yes: Nelson, Peterson, Hartshorn, Custer and Rupe. No: none. Motion carried.

A bid for 4 new LED tennis court lights from Greg Hall Electric was reviewed. **Nelson moved to approve the tennis court light replacement bid from Greg Hall in the amount of \$2,600.00. Peterson seconded. Voting Yes: Nelson, Peterson, Custer and Rupe. No: Hartshorn. Motion carried.**

The State Historic Preservation CLG Program was reviewed. The Board chose not to move forward with this program.

The location of advertising banners was discussed. The Legion has been advertising on the south side of Elm Street by the welcome sign, instead of on the north side of Elm. Hartshorn will visit with the Legion regarding the placement of the sign.

Custer noted she will be out of town for the November meeting.

Discussion was held with Alex Shackleton about current garbage and recycling service.

Peterson moved to adjourn at 8:49 PM. Custer seconded. Voting Yes: Peterson, Custer, Rupe, Hartshorn and Nelson. No: none. Motion carried.

Spencer Nelson, Chairman
Joan Lindgren, Clerk