

VILLAGE BOARD OF TRUSTEES  
PUBLIC HEARING AND REGULAR MEETING  
MARCH 20, 2018

**Chairman Nelson called the meeting to order at 6:00 PM. Board members had been given the agenda and supporting documents, and notices were posted at the Village Office, Ceresco Post Office, and CerescoBank. Nelson pointed out the Open Meeting Law Act posted on the wall in the Board Chambers. Nelson also noted that each agenda item is kept to 15 minutes or less. Answering roll call: Nelson, Peterson, Hartshorn, Custer and Sklenar. Also present: Kayla Roberts, Logan Plante, Naomi Plante, Rick Nave, Dennis Johnson, Arnie Lowell, Lynn Maxson, Brian Roland, Steve Anderson and Joan Lindgren.**

**Peterson moved to approve the meeting minutes for February 20<sup>th</sup>. Hartshorn seconded. Voting Yes: Peterson, Hartshorn, Custer, Sklenar and Nelson. No: none. Motion carried.**

Rick Nave was present from Cather Construction to review the Main Street bid. Discussion held. Peterson noted there is \$60,000 budgeted for street work. Nave agreed the Village can pay \$50,000 out of the current budget, and the remaining out of the 2018-2019 budget. Nave noted the intersections are an additional cost. Nave noted the petromat is included in the bid.

**Peterson moved to accept the bid from Cather Construction for the amount of \$67,320.00, payable \$50,000 in this budget and \$17,320.00 after October 1<sup>st</sup>, on Main Street, West of the bridge to just beyond 3<sup>rd</sup> Street. Hartshorn seconded. Discussion held. Work is expected to begin in mid-June to early July and take 3 days. The Board asked to have it completed prior to Ceresco Days. Detouring traffic will be needed. Voting Yes: Peterson, Hartshorn, Custer, Sklenar and Nelson. No: none. Motion carried.**

Hartshorn reviewed that he and Sklenar met with Randy Hellbusch regarding the water and sewer study. Hartshorn presented a water rate increase that he prepared. Hartshorn suggested using the sewer rate increase that Hellbusch prepared. Discussion held. Documents will be prepared for the April meeting.

Hartshorn presented a spending limit policy he prepared. Discussion held. Hartshorn and Custer will review further for next month's meeting.

Direct deposit for payroll was discussed. Nelson reviewed that CerescoBank will do the direct deposit for payroll at no charge with an agreement over the next year. The agreement will then be re-evaluated after a year. The Clerk noted that a notice from QuickBooks was received to upgrade to 2018 to continue payroll service. The Board agreed all employees will need to be on the direct deposit.

**Nelson moved to approve the purchase of the software Direct Deposit File Creator for \$99.00 and have CerescoBank handle the ACH file for direct deposit for Village employee payroll. Custer seconded. Voting Yes: Nelson, Custer, Sklenar and Peterson. No: none. Abstain: Hartshorn. Motion carried.**

Discussion was held on cat kennel requirements. Green Acre Animal Clinic will house cats for the Village, as long as they are not full, for \$11 a night. Anderson suggested contacting Pieloch Pet Adoption Center in Lincoln. The Clerk will contact Pieloch. The Board agreed to have a Resolution drawn up for Green Acre Animal Clinic to be the Village's cat kennel.

Job applications were discussed. The Maintenance Subcommittee will interview the applicants and make a recommendation to the Village Board.

Changing the May Village Board meeting was discussed. Patti Lindgren, the County Clerk, requested to have it changed due to the election being held at the Community Building.

**Nelson moved to move the May 15<sup>th</sup> Village Board meeting to Monday, May 21<sup>st</sup> at 6:00 PM. Peterson seconded. Voting Yes: Nelson, Peterson, Hartshorn, Custer and Sklenar. No: none. Motion carried.**

Nelson reviewed, as per the attorney, there are no issues with the Pro Tempore signing checks for the Village.

Dennis Johnson was present to discuss sewer issues for property he would like to develop. Roland asked to have an engineer study for the sewer. Johnson contacted JEO and a study was estimated at \$5,000. Johnson



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voiced concerns of impact fees. Discussion held. The Board agreed to get a couple proposals for an engineering sewer study, and include water.

Roland reviewed that Jerry Otto is interested in adding off-street parking along Main Street. He suggested the Village help cut the curb and remove the dirt, with Otto paying the Village's expenses. Discussion held. The Board agreed not to participate in the off-street parking for Otto.

The alley between the Post Office and bank was discussed. M.E. Collins will be contacted for any changes to the bid received last year. Cather Construction will also be contacted for a bid on the alley and Elm Place Circle.

Ceresco Clean Up Day was discussed and scheduled for Saturday, June 9, 2018.

Roland said the manholes need to be started for the 2 & 10 Year Plan. Sklenar and Hartshorn will meet with Roland to review.

Nelson reviewed the new truck is expected to arrive at the snow plow company next week. Filling potholes was discussed. The Clerk will look into Grainger and other companies to compare prices.

Roland reviewed the crack sealing will be done the week of May 7<sup>th</sup>. Water will be turned on at the park once the chance of freezing is over. April 7<sup>th</sup> is the CYRA ballfield cleaning day.

Pesticide licensing was discussed. Benes will be asked to complete the training and get the license.

Roland reviewed the Otte Oil bill is higher due to the use of the generator at the wwtp during the electrical outages.

Anderson shared the Police Report. Ammunition and a 5 gallon shop vac was approved for purchase. Garage repair was discussed.

The building inspector report was discussed. The Board agreed if a building permit is not required for the work, the building inspector should not inspect the work, unless a permit has been obtained for the inspection.

**Hartshorn moved to accept the Treasurer's Report as presented. Peterson seconded. Voting Yes: Hartshorn, Peterson, Custer, Sklenar and Nelson. No: none. Motion carried.**

Claims were reviewed. **Peterson moved to approve the claims as presented. Nelson seconded. Voting Yes: Peterson, Nelson, Hartshorn, Custer and Sklenar. No: None. Motion carried. The approved claims are as follows: A-Team Pest Control \$60.00/pest control; AFLAC \$469.68/insurance; Ameritas Life \$51.78/ins; Aqua-Chem \$29.70/wat; Blue Cross & Blue Shield \$2,633.08/health ins; Card Services \$121.41/wat, st, gen; Ceresco 60+ \$136.50/reimbursement; Cummins Central Power \$682.59/sew; Baker & Taylor \$52.98/lib; Bomgaars \$11.38/st; Delta Dental \$228.65/insurance; Don's Pioneer of Nebraska \$111.89/pol; Fastenal \$411.92/st; FES \$475.00/gen; First Bankcard \$42.32/lib; Frontier Coop \$800.02/fuel; Jackson Services \$130.98/uniforms and mats; Menards \$81.22/st, prk; Midwest Laboratories \$170.25/sew; Midwest Radar \$40.00/pol; Municipal Supply \$1,244.48/wat Nebraska Public Health Environmental \$15.00/wat; Olsson Associates \$871.88/st; OPPD \$5,508.22/electricity; Otte Oil & Propane \$3,291.75/propane; Penners Tire & Auto \$748.38/prk; Sam's Club \$193.41/lib; Sandy Tvrdy \$215.00/janitor; Schwarz Paper \$72.71/gen; Shaffer Communications \$757.50/fire; State Fire Marshal Training Division \$100.00/fire; U.S. Post Office \$190.00/postage; Verizon \$189.29/phones; Waste Connections \$4,433.14/gar; Windstream \$381.62/phones; Zee Medical Service \$84.85/st, gen; Nebraska Department of Revenue \$1,365.68/sales tax; Payroll Liabilities: American Funds Investment \$526.22; Nebraska Department of Revenue \$584.50; United States Treasury \$4,285.92; Other Payroll Liabilities \$727.40; Payroll \$14,448.07**

Maxson was present from the Tree Board. They are waiting for a new list of recommended trees for the park.

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**Nelson moved to approve the Library Report as presented. Peterson seconded. Hartshorn noted that Chilton read the kids a book. Voting Yes: Nelson, Peterson, Hartshorn, Custer and Sklenar. No: none. Motion carried.**

**Nelson moved to approve the Fire Department Report as presented. Hartshorn seconded. Voting Yes: Nelson, Hartshorn, Custer, Sklenar and Peterson. No: none. Motion carried.**

Nelson reviewed ideas for the ballfield policies. The old hose cart building was discussed.

The Technology Subcommittee reviewed network card issues with the office printer and suggested a new printer, which costs more than was authorized last meeting.

**Peterson moved for the Technology Subcommittee to spend up to \$600 for the purchase of a printer. Custer seconded. Voting Yes: Peterson, Custer, Sklenar, Hartshorn and Nelson. No: none. Motion carried.**

The phone system was discussed. New batteries will be purchased for the office phone.

The Clerk noted it is track season and she and Anderson will work together to cover the office hours.

Nelson reviewed he spoke with Doug McIntosh of Liberty Lawn and they discussed a new agreement. Discussion held. Village property will be identified and confirmed with McIntosh.

**Peterson moved to enter into an agreement with Liberty Lawn, as presented, with the addition that we provide them the information of the specific Village owned properties. Sklenar seconded. Voting Yes: Peterson, Sklenar, Custer, Hartshorn and Nelson. No: none. Motion carried.**

Nelson reviewed the OPPD power concerns and that he will be meeting with Mick Mines to schedule a presentation for the community. A Special meeting will be scheduled.

Hartshorn reviewed he met with Zito Media, the cable company in Ceresco, and they are bringing fiber to Ceresco. Coax will run to the houses using the utility easements. Nelson reviewed he is expecting to hear from Brad Moline from Allo in May.

**Nelson moved to extend the meeting 5 minutes. Custer seconded. Voting Yes: Nelson, Custer, Sklenar, Hartshorn and Peterson. No: none. Motion carried.**

The Clerk reviewed Randy Daniel has asked to replace the Village fence at Friendship Park that runs near his property, at his cost. Discussion held. Creating an agreement was suggested. Custer will contact Daniel.

**Peterson moved to adjourn the meeting at 9:05 PM. Nelson seconded. Voting Yes: Peterson, Nelson, Hartshorn, Custer and Sklenar. No: none. Motion carried.**

Spencer Nelson, Chairman  
Joan Lindgren, Clerk