

VILLAGE BOARD OF TRUSTEES
SPECIAL MEETING AND REGULAR MEETING
OCTOBER 17, 2017

Nelson called the Special Meeting to order at 5:00 PM. Board members had been given agenda and supporting documents, and notices were posted. Nelson pointed out the Open Meeting Law Act posted on the wall of the Board Chambers. Answering roll call: Nelson, Peterson, Custer and Sklenar. Hartshorn tardy. Also present: Barney Whatley, Molly Ham, Aaron & Jacki Eden, Raine Rittscher, Brian Roland, Steve Anderson and Joan Lindgren.

Barney Whatley with the Nebraska Rural Water Association was present to provide training on Capacity Development and Requirements for a Public Water System. Capacity Development in a water system is enabling the system to function as a business without external support.

Nelson called the Regular Meeting to order at 6:00 PM, and pointed out the Open Meeting Law Act posted on the wall of the Board Chambers. Nelson also noted that each agenda item is kept to 15 minutes or less.

The minutes of the September 19th meeting were discussed. Hartshorn suggested the word "possible" be added prior to "dangerous" in the dangerous building paragraph at the top of page four.

Peterson moved to approve the September 19, 2017 minutes with the change of the wording to include "possible" before dangerous in the dangerous building paragraph at the top of page four. Hartshorn seconded. Voting Yes: Peterson, Hartshorn, Custer, Sklenar and Nelson. No: none. Motion carried.

Porta potty information was reviewed. If the Village purchases one, the outside companies still charge the full price to clean. Roland reviewed the maintenance department could clean a porta potty if the Village purchases one. Discussion held.

Custer temporarily left the meeting at 6:13 PM.

Nelson moved to approve the purchase of a porta potty for the maintenance building for the cost up to \$900.00. Peterson seconded. Voting Yes: Nelson, Peterson and Sklenar. No: Hartshorn. Absent: Custer. Motion carried.

Roland reviewed the flail mower will be picked up tomorrow and the aerator has been ordered. The International truck front shock valve broke and has been taken to Chad's to repair. Sand has been received. Need to get salt. Several shut off's need to be replaced in town. Nelson noted the snow blower was traded in for an aerator and 2 days of rental for the flail mower. Beginning the manhole rehab for the 2 & 10 year Plan was mentioned. Nelson will research a truck with a snowblade. Peterson asked about training and a written manual.

Anderson reviewed the police report.

Burklund reviewed the building inspector report, including a culvert that wasn't installed with a new driveway, and no permit obtained. The property owners will be asked to attend the November meeting.

Aaron & Jacki Eden were present to discuss their fence permit and their propane tank that is located on the neighbor's property. Hartshorn's opinion was to move the propane tank if the neighbor wants it moved. Nelson noted there is a de minimis amount that might apply in this circumstance. Burklund questioned what happens if the neighbor puts up a fence and then Eden's can't access their propane tank. Discussion held. Custer returned to the meeting at 7:01 PM. Eden noted he doesn't believe he should be responsible for moving the tank, since it was there when he moved in his house. The Board agreed the building permit for the fence can be issued, but suggested it may be in Eden's best interest to move the propane tank now.

Burklund reviewed the infrared mapping for 620 S 4th still hasn't been received, and noted the building permit requires each inspection to be completed before going to the next one. The Board agreed the construction needs to stop until the inspection is completed.

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Burklund reviewed a large deck that was constructed without a permit, and has not been constructed properly.

A report from the assistant building inspector regarding 112 W Edwin was reviewed. **Hartshorn moved to accept the report and recommendation of Bob Walla that the structure at 112 Edwin, Ceresco, NE be an unsafe and dangerous structure. Peterson seconded. Discussion held. Voting Yes: Hartshorn, Peterson, Custer, Sklenar and Nelson. No: none. Motion carried.**

Hartshorn moved to do the proper notifications outlined in Section 3-512 and direct the assistant building inspector to place a sign on the building that the structure has been found to be unsafe. Peterson seconded. Voting Yes: Hartshorn, Peterson, Custer, Sklenar and Nelson. No: none. Motion carried.

The Treasurer's Report was reviewed. Hartshorn noted payroll was over budget for the year. **Hartshorn moved to approve the Treasurer's Report, as presented. Nelson seconded. Voting Yes: Hartshorn, Nelson, Sklenar, Custer and Peterson. No: none. Motion carried.**

Claims were reviewed. Peterson suggested that Amazon or other places be researched to get the best price for items. **Peterson moved to approve the claims, as presented. Nelson seconded. Voting Yes: Peterson, Nelson, Sklenar and Custer. No: Hartshorn. Motion carried. The approved claims are as follows: Al's Johns \$96.00/porta potty; Ameritas Life \$51.78/ins; Aqua-Chem \$33.88/wat; Blue Cross & Blue Shield \$2,660.72/health ins; Card Services \$43.97/pol; Carmel Most \$109.44/lib; Carquest Auto Parts \$422.80/st, sew, prk; Ceresco 60+ \$153.00/reimbursement; CLIA Laboratory Program \$150.00/fire; Baker & Taylor \$155.07/lib; Bomgaars \$31.84/st, gen; Ceresco Volunteer Fire & Rescue \$50.16/fire; DASH Medical Gloves \$71.90/sew; Delta Dental \$228.65/ins; Erickson & Brooks \$3,075.00/gen; Frontier Coop \$651.95/fuel; IIMC \$160.00/gen; Interstate All Battery Center \$21.60/st; Jackson Services \$130.98/uniforms & mats; Kiner Supply \$22.33/lib; Menards \$79.61/st, lib; Midwest Labs \$23.70/sew; Municipal Supply of Omaha \$359.43/wat; NCM 108.00/st; One Call Concepts \$21.57/wat/sew; OPPD /\$5,111.25/electricity; Otte Oil & Propane \$768.70/gen/fire/lib/st; Progressive Electric \$124.00/wat; Raymond Central Post Prom \$100.00/gen; Sam's Club \$199.78/lib; Sandy Tvrdy \$215.00/janitor; Schwarz Paper \$62.46/gen; Three Rivers Clerks Assoc \$10.00/dues; U.S. Post Office \$117.00/postage; USA Blue Book \$248.96/sew; Verizon \$138.97/phones; Wahoo Auto Parts \$177.38/st, gen; Wahoo Metal Products \$49.00/st; Wahoo Newspaper \$128.43/gen; Windstream \$382.21/phones; Waste Connections \$4,477.97/gar; Dennis Johnson Enterprises \$210.21/st; Nebraska Department of Revenue \$1,535.90/sales tax; Payroll Liabilities: AFLAC \$469.68; American Funds Investment \$466.64; Nebraska Department of Revenue \$459.51; United States Treasury \$3,980.94; Other Payroll Liabilities \$727.40; Payroll \$15,162.73**

The Library report was reviewed. **Hartshorn moved to approve the Library report, as presented. Sklenar seconded. Voting Yes: Hartshorn, Sklenar, Custer, Peterson and Nelson. No: none. Motion carried.**

The Fire Department report was reviewed. **Hartshorn moved to approve the Fire Department report, as presented. Peterson seconded. Voting Yes: Hartshorn, Peterson, Sklenar, Custer and Nelson. No: none. Motion carried.**

The Laura Lane & Beech Paving & Drainage Improvements were discussed. The Board agreed to go out for bids. Street patching near 512 Elm Street was mentioned.

Nelson reviewed the need to change Ballfield Policies to Park & Rec Policies, and include a tennis court policy for taking the net down. Pickleball was mentioned. Use of the school ballfield was discussed.

Hartshorn moved to send Lindgren to the Three Rivers Area Clerks Association meeting on Thursday, October 19, 2017 at 12:30 PM. Nelson seconded. Voting Yes: Hartshorn, Nelson, Sklenar, Custer and Peterson. No: none. Motion carried.

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Lindgren reviewed the first meeting for the new Zoning & Subdivision Regulations is scheduled for Wednesday, November 15th at 7:00 PM.

Nelson moved to approve the agreement for the audit to not exceed a fee of more than \$8,800.00 with Erickson and Brooks. Peterson seconded. Voting Yes: Nelson, Peterson, Sklenar, Custer and Hartshorn. No: none. Motion carried.

Ordinance 2017-4 now comes on for third reading. AN ORDINANCE TO AMEND THE WAGES AND SALARIES OF CERTAIN OFFICERS, APPOINTEES, AND EMPLOYEES OF THE VILLAGE OF CERESCO, NEBRASKA: TO PROVIDE FOR THE EFFECTIVE DATE HEREOF AND TO PROVIDE FOR THE REPEAL OF ALL ORDINANCES IN CONFLICT HEREWITH.

WHEREUPON, Chairman Nelson moved that said Ordinance 2017-4 be approved upon its third reading and its title agreed to. Board Member Hartshorn seconded this motion.

The Chair instructed the Clerk to call the roll for the vote thereon. The Clerk called the roll and the following was the vote on this motion. Yeas: Nelson, Hartshorn, Sklenar, Custer and Peterson. Nays: none. Motion carried.

WHEREUPON, the Chair declared that a majority of the members of the Board having voted in the affirmative for the passage and approval of said Ordinance 2017-4, the Chair declared Ordinance No. 2017-4 to have been duly passed and adopted as an Ordinance of the Village of Ceresco, Saunders County, Nebraska.

A request from Brad Richard to install a new street light at the alley to the south of 112 N 2nd was discussed. The Board agreed that Richard should contact surrounding neighbors to find out if others want the light. Tabled to the November meeting.

Hartshorn moved to close 2nd Street from the intersection of Beech to Spruce from 4:00 to 9:00 PM on October 27, 2017. Peterson seconded. Voting Yes: Hartshorn, Peterson, Sklenar, Custer and Nelson. No: none. Motion carried.

A message center for the Village was reviewed and will be considered for the next budget.

A new phone system for the Village office was discussed. Further information will be obtained for the November meeting.

Custer mentioned concerns from a person that the street signs and stop signs are not the right height in town. Height requirements will be investigated.

Hartshorn mentioned concerns of the "hydrant flushing tomorrow" sign and requested the date be added to the sign. Discussion held. Adding the day or days, and posting on social media was discussed.

Hartshorn moved to adjourn at 8:30 PM. Peterson seconded. Voting Yes: Hartshorn, Peterson, Sklenar, Custer and Nelson. No: none. Motion carried.

Spencer Nelson, Chairman
Joan Lindgren, Clerk