

VILLAGE BOARD OF TRUSTEES
PUBLIC HEARING AND REGULAR MEETING
NOVEMBER 20, 2018

Nelson opened the meeting at 6:00 PM. Board members had been given the agenda and supporting documents, and notices were posted. Nelson pointed out the Open Meeting Law Act posted on the wall of the Board Chambers. Answering roll call: Nelson, Peterson, Hartshorn and Rupe. Absent: Custer. Also present: Steve Anderson, Jim Warrelmann, Jaclyn Fee, Alex Shackleton, Doug Wilson, Lynn Maxson, and Joan Lindgren.

Hartshorn moved to approve the October 16, 2018 minutes as presented. Peterson seconded. Voting Yes: Hartshorn, Peterson, Rupe and Nelson. No: none. Motion carried.

Jim Warrelmann and Jaclyn Fee were present from the Southeast Nebraska Development District (SEND) to review the housing programs that are available, which includes the owner occupied rehab program, and the warning siren grant. The State requires SEND members to pay dues for at least three years to qualify for programs and grants. The three years of dues would cost Ceresco: \$4,725.00 for membership and \$801.00 for housing. The dues cover the cost of writing the grants. Fees for the projects are covered by the grants. Jaclyn Fee reviewed the warning siren grant. A storm siren study is required, which has been requested. It was noted that the trust fund can require a 10% match. The CBDG doesn't require a match. Warrelmann reviewed the housing grant covers: roof, siding, gutters, windows, hvac, plumbing, electrical and anything that can bring it up to HUD standards. Twenty-three percent of Ceresco residents would qualify for the housing grant. Fee said a letter of commitment from the communities is needed for the warning siren grant. Discussion held. The Board will review further at the December meeting.

Alex Shackleton with Waste Connections was present for the solid waste and recycling bids. Current service was discussed. Waste Connections has the lowest bid. **Hartshorn moved to accept the solid waste removal proposal from Waste Connections of Nebraska. Rupe seconded. Voting Yes: Hartshorn, Rupe, Peterson and Nelson. No: none. Motion carried.**

Steve Anderson reviewed the police report, including e-citations and rear deck lights for the car. Outdoor storage in the final draft of the Zoning Ordinance was reviewed. Theft at the maintenance yard and another property was reviewed. Nelson will look in to security camera's that Raymond Central may have coming available.

Discussion was held on whether a new house being built at 206 Ash Street needs a culvert. Also discussed was filling in the ditches to cover the culverts at 208 and 228 Ash. **Hartshorn moved to approve the building permit for 206 Ash Street with no culvert under the driveway, provided the water stays on the north side of the street and that 208 and 228 Ash Street keep their culverts in place. Peterson seconded. Voting Yes: Hartshorn, Peterson and Rupe. No: Nelson. Motion carried.**

The Treasurer's Report was reviewed. Lindgren reviewed the request from the accountant to remove the Debt Service account from the Treasurer's report. The Board agreed to have Lindgren prepare two Treasurer's reports, one with the Debt Service and one without. **Hartshorn moved to approve the Treasurer's Reports as presented. Peterson seconded. Voting Yes: Hartshorn, Peterson, Rupe and Nelson. No: none. Motion carried.**

Claims were reviewed. Nelson moved to approve the claims, as presented. Rupe seconded. Voting Yes: Nelson, Rupe, Hartshorn and Peterson. No: none. Motion carried. The approved claims are as follows: A-Team Pest Control \$60.00/pest control; Advantage Computer \$935.00/wat, sew; AFLAC \$649.08/ins; Ameritas Life Insurance \$51.78/insurance; Advanced Auto Glass \$285.00/fire; Blue Cross & Blue \$2,812.09/ins; Baker & Taylor \$135.01/lib; Bomgaars \$187.98/st, prk, sew; Cash \$31.49/sew, gen; Ceresco 60+ \$129.00/reimbursement; Contech Construction Products \$397.16/st; Delta Dental \$228.65/ins; E.T Window & Door Repair \$1,657.00/gen; First Bankcard \$88.37/lib; Frontier Coop \$1,286.54/st, pol, wat, sew, prk; Hamilton Equipment \$91.20/st; Interstate All Battery \$39.20/st; Jack's Uniforms & Equipment \$625.19/pol; Jackson Services \$211.16/uniforms & mats; JEO \$927.50/wat, sew; Johnson Service \$3,233.90/sew; Lou's Sporting Goods \$340.00/prk; Menards \$233.45/prk, st, sew; Midwest Labs \$120.75/sew; Nebraska Municipal Clerks' Association \$35.00/gen; Nebraska Public Health Environmental Lab \$176.00/wat; Nebraska Salt and Grain \$1,552.11/st; OPPD \$4,766.16/electricity; Sam's Club \$493.65/lib, pol; Sandy Tvrdy \$215.00/janitor; Shaffer Communications \$530.00/fire; Ty's Outdoor Power & Service \$661.62/st; U.S. Post Office

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\$155.00/postage; Utility Service Co \$3,213.90/wat; Verizon \$191.32/phones; Wahoo/Waverly Adv \$261.60/gen; Wahoo Metal Products \$9.63/st; Waste Connections \$4,548.38/gar; Windstream \$382.26/phones; Simons Home Store \$38.93/st; Nebraska Department of Revenue \$3,395.23/sales tax; Wahoo Utilities \$474.46/sew; Transfer from Sales Tax to Debt Service \$50,000.00; Payroll Liabilities: American Funds Investments \$515.46; Nebraska Department of Labor \$62.84; Nebraska Department of Revenue \$1,395.85; United States Treasury \$6,089.22; Other Payroll Liabilities \$1,091.10; Payroll \$20,396.73

The Library report was reviewed. **Peterson moved to approve the Library report as presented. Nelson seconded. Voting Yes: Peterson, Nelson, Hartshorn and Rupe. No: none. Motion carried.**

Hartshorn moved to approve the Fire Department report as presented. Peterson seconded. Voting Yes: Hartshorn, Peterson, Rupe and Nelson. No: none. Motion carried.

The culvert at 2nd & Pine has been completed. Discussion held. The Maintenance Subcommittee will oversee any remaining grading, seeding, etc.

Compost security was discussed. Hartshorn noted he is waiting on additional camera information. The bid for the street light is \$1,200.00 and \$1,100.00 for the boring. Nelson reviewed the Village has access to the old school security cameras if we want them.

The management representatives letter for the accountant was reviewed. **Hartshorn moved to authorize the Chairman to sign the management representatives letter for Erickson & Brooks. Rupe seconded. Voting Yes: Hartshorn, Rupe and Peterson. No: none. Abstain: Nelson. Motion carried.**

The draft audit letters and draft financial statement from the accountant were reviewed. Kent Speicher will be present at the December meeting to review the final financial statement.

WHEREUPON, the Chair announced that the introduction of Resolution 2018-13 was now in order.

Resolution 2018-13 was introduced by Chairman Nelson and is set forth in full as follows, to wit:

WHEREAS, the Village of Ceresco, Saunders County, Nebraska, is the owner of the following described personal property, to wit:

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and,

WHEREAS, the Village of Ceresco, Nebraska, does not have a present need to retain title to the above described personal property, and,

WHEREAS, the Village of Ceresco, Nebraska, has authority to sale such personal property pursuant to the process set forth in Neb. Rev. Stat. § 17-503.02, and,

WHEREAS, the Board of Trustees of the Village of Ceresco, Nebraska, have determined that the fair market value of the above described personal property is not greater than \$5,000.00, and,

WHEREAS, the Board of Trustees of the Village of Ceresco, Nebraska, have determined to sell the above described personal property pursuant to terms and conditions as set forth herein,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE VILLAGE OF CERESCO, NEBRASKA, AS FOLLOWS:

- 1. That the findings here and above made should be, and are hereby made a part of this Resolution as fully as if set out at length herein.**

2. That the Village of Ceresco, Nebraska, shall convey the following personal property, to wit:

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pursuant to the following terms and conditions, to wit:

- a. That sale of the above described personal property shall be pursuant to sealed bids presented, after notice thereof, to the Clerk of Ceresco, Nebraska, on or before December 18, 2018 at 6:00 p.m.;
- b. That upon receipt of said bids, and the opening thereof, the Board of Trustees of the Village of Ceresco, Nebraska, may accept or reject all bids and the bidder of the bid accepted shall thereafter pay to the Village of Ceresco, Nebraska, the amount so bid;

WHEREUPON, Board Member Hartshorn moved that said Resolution No. 2018-13 be approved. Chairman Nelson seconded this motion. No further discussion was required.

The Chair instructed the Clerk to call the roll and the following was the vote on this motion. Yeas: Hartshorn, Nelson, Peterson and Rupe. Nays: none.

WHEREUPON, the Chair declared that the Motion having been approved by a majority of the votes cast, said Resolution 2018-13 is approved and adopted.

Greg Sanford was not able to attend the meeting.

The American Red Cross agreement was reviewed. Nelson made a motion to move forward with working on the American Red Cross agreement for the Village of Ceresco. Peterson seconded. Voting Yes: Nelson, Peterson, Hartshorn and Rupe. No: none. Motion carried.

Hartshorn moved to accept the letter of resignation from Lindsey Celesky effective December 1st. Nelson seconded. Voting Yes: Hartshorn, Nelson, Rupe and Peterson. No: none. Motion carried.

Nelson reviewed 1) maintenance concerns of part time help, 2) needing to get sand to mix with the salt, 3) holiday lighting, 4) culvert at 2nd & Pine, 5) Craig put salt down Saturday night, 6) bid for shoring, 7) installing the no parking signs, 8) wwtp manual, 9) moles at the ballfield, and 10) needing to remove the tree north of scout hall.

Hartshorn moved to adjourn at 7:51 PM. Peterson seconded. Voting Yes: Hartshorn, Peterson, Rupe and Nelson. No: none. Motion carried.

Spencer Nelson, Chairman
Joan Lindgren, Clerk