

**BUILDING PERMIT APPLICATION VILLAGE OF CERESCO**

217 South 2<sup>nd</sup> Street, PO Box 160 Ceresco, NE 68107 Phone 665-2391

**NOTE: ALL PERMITS MAY BE SUBJECT TO FEES**

Permit No. \_\_\_\_\_

Date: \_\_\_\_\_

Lot #: \_\_\_\_\_ Blk: \_\_\_\_\_ Corner Lot: Yes \_\_\_ No \_\_\_

Addition: \_\_\_\_\_ Address: \_\_\_\_\_

Owner: \_\_\_\_\_ Phone: \_\_\_\_\_ Address: \_\_\_\_\_

Contractor: \_\_\_\_\_ Phone: \_\_\_\_\_ Address: \_\_\_\_\_

Electrician: \_\_\_\_\_ Phone: \_\_\_\_\_ Address: \_\_\_\_\_

Mechanical: \_\_\_\_\_ Phone: \_\_\_\_\_ Address: \_\_\_\_\_

Class of work: New \_\_\_ (REScheck submitted \_\_\_) Addition \_\_\_ Alteration \_\_\_ Accessory Bldg \_\_\_ Fence \_\_\_ Other \_\_\_

\*If within the mile jurisdiction, a survey is required to be approved by the Village Board prior to issuance.

\_\_\_ New Residential Construction-sidewalks must be constructed per Ceresco Code. \*Culvert Required: Yes \_\_\_ No \_\_\_

\_\_\_ Driveway permits - \*Culvert Required Yes \_\_\_ No \_\_\_

\* Minimum culvert size of 12" required using RCP-Reinforced Concrete Pipe or CMP-Corrugated Metal Pipe material

\*Curb Cut Request - Separate Permit Required. Must be approved by Village Board. A deposit is required.

\_\_\_ Sidewalk - \*Culvert Required: Yes \_\_\_ No \_\_\_

Description of work to be done: \_\_\_\_\_

\*\*PLANS SUBMITTED: Yes \_\_\_ (required)

Will commence on or about \_\_\_\_\_ Completion date on or about \_\_\_\_\_

Present Use \_\_\_\_\_ Proposed Use \_\_\_\_\_ Building Size \_\_\_\_\_ #of stories \_\_\_\_\_

Building plans submitted \_\_\_\_\_ Site plans submitted \_\_\_\_\_ Zoning District \_\_\_\_\_

Estimated Cost: \_\_\_\_\_ Type of Construction: \_\_\_\_\_

**OFFICE USE ONLY**

Taxes Paid Y ___ N ___	# of Inspections _____			
Water hookup fee _____	Sewer hookup fee _____	Meter Size _____	Meter costs _____	Total project fee: \$ _____

**PLEASE READ CAREFULLY**

Please note: Property taxes will be checked and if delinquent, the permit cannot be issued. Applicant is responsible for locating any buried utilities that could be encountered during construction, and notifying the proper utility before digging. **Call Digger's Hotline at 811.** Applicant is responsible for finding property lot stakes and checking for easements. Except where an extension has been obtained in writing from the Building Inspector, permits issued shall expire within six (6) months from the date of issuance if work has not started or after work has ceased for six (6) months or within one (1) year if the work has not been completed. All work is subject to inspection. Inspection information on back. This permit shall be maintained until final approval has been granted by the building official.

The person doing the work shall notify the building official that such work is ready for inspection. Twenty-four (24) hour advance notice is required. Phone 402-665-2391 to arrange time. Please leave a message if no one answers. A certificate of Occupancy is required on new construction and will be issued upon final inspection.

The undersigned hereby applies for a building permit within the jurisdiction of the Village of Ceresco, said work to conform to the rules, regulations, ordinances, and codes of said Village. I hereby state that all statements herein are true and correct to the best of my knowledge. I hereby agree to abide by all the requirements of the Village of Ceresco Zoning Ordinances, Building, Plumbing, Electrical Codes, and other applicable ordinances and provisions.

Applicant \_\_\_\_\_

This application becomes a CONSTRUCTION PERMIT only after being validated by the Zoning Administrator's signature.

Date approved: \_\_\_\_\_

\_\_\_\_\_  
Zoning Administrator

Office Use Only:  
Building Inspector \_\_\_\_\_  
Assessor \_\_\_\_\_

**BUILDING OFFICIAL MUST SIGN ALL INSPECTIONS NECESSARY TO THIS JOB**  
 Phone 402-665-2391 to arrange inspections

Inspections Necessary	Type of Inspection	Date	Inspected By
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**FOUNDATIONS:**

	Setback		
	Trench		
	Reinforcing		
	Foundation Wall and Weather Proofing		
	Footings		

**POUR NO CONCRETE UNTIL THE ABOVE HAS BEEN SIGNED**

**CONCRETE SLAB FLOOR:**

	Electrical (Groundwork)		
	Plumbing (Groundwork)		
	Gas Piping (Groundwork)		

**DO NOT POUR FLOOR UNTIL THE ABOVE HAS BEEN SIGNED**

	Rough Electrical		
	Rough Plumbing		
	Rough Gas Piping		
	Rough Heating and Ventilation (Above must be signed prior to framing inspection)		
	Framing		

**COVER NO WORK UNTIL THE ABOVE HAS BEEN SIGNED**

	Wall Insulation		
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**COVER NO WORK UNTIL THE ABOVE HAS BEEN SIGNED**

	Wallboard Before seams are filled or finished		
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**MISCELLANEOUS AS REQUIRED:**

	Form for driveway/sidewalk		
	Driveway/Culverts		
	Curb Cut		

**FINAL**

	Electrical Fixtures		
	Plumbing Fixtures		
	Gas Piping		
	Heating and Ventilation		
	Attic Insulation		
	Job Completed		
	Occupancy Permit Issued		

**PLACE THIS PERMIT IN A CONSPICUOUS PLACE ON THE FRONT PREMISES AND MAINTAIN UNTIL CERTIFICATE OF OCCUPANCY IS ISSUED.**

Grading, sidewalk, or driveway construction on Village Streets must conform to grades established by the Village Engineer.

\*This permit does not approve any curb or curb cutting as they must be approved by a separate permit.