

VILLAGE BOARD OF TRUSTEES  
SPECIAL MEETING/BUDGET WORKSHOP  
AUGUST 10, 2021

**Rupe called the Special Meeting and Budget Workshop to order at 6:00 PM. Board members had been given the agenda and supporting documents. Notices were posted at the Village Office, Ceresco Post Office, and CerescoBank. Rupe pointed out the Open Meeting Law Act posted on the wall in the Community Room. Answering roll call: Rupe, Ubben, Custer, Ruble and Eggleston. Also present was Doug Wilson, Shawn Manion, Richard Novak, Mike Olsbo and Joan Lindgren.**

The Clerk reviewed a request from Matt Blanchard to use the ballfield for practices and games for his son's select team. Last year he used the field two times for games at a cost of \$30.00 each use. Blanchard was told the field may not be available if the Board moves forward on the repair/maintenance. Discussion held. Concerns of metal cleats was mentioned.

**Rupe moved to allow Matt Blanchard's team to use the ballfield for practice and games for \$30.00 per use with the understanding that the Board is looking at repairs and maintenance to the field that potentially will cease the use of the field. Eggleston seconded. Voting Yes: Rupe, Eggleston, Ruble, Custer and Ubben. No: none. Motion carried.**

A driveway/curb cut application from Randy Retzlaff for 140 Hunter Street was reviewed. Discussion held. The Board agreed to amend the Ordinance by removing the Village Board approval and having the Building Inspector approve. An Ordinance will be prepared.

**Ruble moved to approve the curb cut for Randy Retzlaff. Rupe seconded. Voting Yes: Ruble, Rupe, Ubben, Custer and Eggleston. No: none. Motion carried.**

A propane permit from Mark Nelson was reviewed. Ubben shared the State Fire Marshal is involved in this process. Discussion held. The Board agreed to get written clarification from the State Fire Marshal on the permit process for propane tanks.

**Ruble moved to table the propane permit for Mark Nelson until next meeting for further clarification. Eggleston seconded. Voting Yes: Ruble, Eggleston, Custer, Ubben and Rupe. No: none. Motion carried.**

Doug Wilson was present to request the Board to allow food truck vendors to come in every Thursday and set up at the park starting August 19<sup>th</sup>. He also asked for the permit fee to be waived.

Shawn Manion reviewed the Ceresco Days Committee has joined with Wilson as a back to school promotion. Discussion held. Ubben asked that the food truck vendors plug in to the shelter power, not at scout hall. Manion said they will try breakfast trucks on two Sundays. Rupe recommended encouraging vendors to donate back to the community in lieu of the vendor fee. A vendor permit will still need to be obtained, with no fee. Also, a current State food handlers permit will need to be filed with the Village.

**Rupe moved to approve the Ceresco food trucks for Thursday nights from August until the end of October, plus two Sundays, parking in front of the scout hall, but using power from the shelter, and waiving the \$10 peddler fee. Eggleston seconded. Voting Yes: Rupe, Eggleston, Ruble, Custer and Ubben. No: none. Motion carried.**

The audit agreement from Erickson and Brooks was reviewed. **Rupe moved to accept the audit agreement from Erickson and Brooks for the annual audit as presented, for a price not to exceed \$9,200.00. Ruble seconded. Voting Yes: Rupe, Ruble, Ubben, Custer and Eggleston. No: none. Motion carried.**

Propane bids from Frontier Cooperative Company and Otte Oil & Propane were reviewed. Discussion held.

**Rupe moved to enter into a propane agreement for \$1.32 a gallon with Frontier Coop. Ruble seconded. Voting Yes: Rupe, Ruble, Eggleston, Ubben and Custer. No: none. Motion carried.**

Richard Novak was present for the CYRA. He is now the new contact. Costs of maintaining the ballfield, improvement costs and improving the school ballfield were discussed. Rupe noted the CYRA would need to purchase a portable pitcher's mound, if the Village moves forward on the ballfield improvements. Discussion held. Ballfield payroll numbers will be put together for review.



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Mike Olsbo was present to visit with the Village Board regarding paving or rocking the east end of Edwin Street to access the lots in C-1. He also questioned the construction of a shouse for his son's towing and auto repair business, connecting to water and sewer, closing the alley, and constructing a fence. Discussion held. Olsbo will plan to attend the Planning Commission meeting on August 23.

Budget worksheets for the 2021-2022 fiscal year were reviewed and discussed. Rupe recommended hiring a position for an assistant to Roland. Discussion held.

- A. Police: 1) Saving any excess funds for a police car.
- B. Fire Department: 1) Communications increase for radios. 2) Training increase.
- C. Library: 1) New hot water heater.
- D. Park & Rec: 1) Purchasing the ballfield aggregate, dirt work and fencing in the 2020/2021 budget. 2) Custer noted the score board isn't working. 3) Stream stabilization expense of native grass. Ubben and Eggleston noted the Corp of Engineers didn't think the Village needed rip rap, if a stair step excavation and planting native grass was completed. 4) Moving the stream stabilization to park expenses from streets, and budgeting the same as last year. 5) Possibility of the new Infrastructure plan helping with bridge repairs. 6) Temporary fix of south bridge, until a full repair is done in new budget year.
- E. Street: 1) Any excess funds will be carried over to the new budget year. 2) The same capital outlay amount will be requested for the new budget year, with the focus being the Elm Street bridge. 3) Purchasing a new dump trailer. 4) A new dump truck. 5) Bobcat can still be leased for \$4,500.00. 6) Keep engineering costs the same. 7) Adding a crosswalk near the school at Main Street. The Raymond Central Superintendent will be contacted regarding cost sharing. Ruble will look into costs. 8) Sand and salt for winter.
- F. Sewer: 1) Manhole rehab. 2) ARPA funds. 3) Critical repairs/pit pump and a JWC upgrade unit
- G. Water: 1) Roland attending the backflow & cross-connection control certification training.
- H. Compost site: 1) Automatic gate.

The Board will meet with the accountant on August 23rd at 6:00 PM to finalize the budget.

**Rupe moved to adjourn at 8:52 PM. Ruble seconded. Voting Yes: Rupe, Ruble, Eggleston, Ubben and Custer. No: none. Motion carried.**

Antonia Rupe, Chairperson  
Joan Lindgren, Clerk